

- KDA Municipality Setoff Program

CCES, CCMS, CCHS and USD 284 are all members of the Kansas Department of Administration (KDA) Municipality Setoff Program (MSP). MSP is the state-managed debt collection program that is available to schools and school districts. To be eligible for referral to the MSP, a valid debt must exist and be due and owing and considered to be delinquent and at least three attempts must have been made to collect the debt and the debt must be in excess of \$25. KDA matches school-referred debts to a variety of debt payment sources including payroll, income tax refunds, homestead property tax, food sales tax, unclaimed property, lottery payments, KPERS payments and direct payments to the debtor. The MSP is reported at all three buildings by the building's *Office Manager* with oversight by the *Principal* and managed for the district by the *District Office Secretary*. Any debt owed to the school or district by students, parents, patrons or staff and including delinquent fees, lunch payments, assessments, fines, restitutions, library fines, charges, fundraisers, rental costs, etc. are subject to the MSP process if they become delinquent. For additional details please contact the District Office Secretary.